

## Credit/Replacement Request Form

All starred fields **MUST** be completed for credit/replacement to be processed. All incomplete forms will be sent back to sender. Any claim over \$50 per item or multiple pieces of one item must include a photo. Photos must be labeled with item number and if not included with this form, the account number and invoice must be included in email.

**Completed forms should be emailed to [Claims@gersoncompany.com](mailto:Claims@gersoncompany.com)**

\*Requestor's Name:

\*Date of Request:

\*Credit or Replacement: Choose

\*Business Account Number:

\*Business Name:

\*Business Contact Number:

\*Business Email:

\*Invoice/Shipment Number:

PO Number:

**Please note: Replacements can only be issued in full sell packs not by each.**

*Gerson Item #	*Quantity	UOM	*Reason for Claim <small>For individual items sold in sets, select "Each" and indicate size below</small>	Unit Cost	Extended Cost
		Each			
		Each			
		Each			
		Each			
		Each			
		Each			
		Each			
		Each			
		Each			
		Each			
		Each			
		Each			
		Each			
Total Cost					

**For Claims Internal Use Only**

Completed by:

Date:

Credit Memo Number: